

## **STUDENT GOVERNMENT ORGANIZATION (SGO) BYLAWS**

### **ARTICLE I – Name**

The name of this organization shall be known as the Student Government Organization (SGO) of Bon Secours Memorial School of Nursing.

### **ARTICLE II – Purpose**

1. Encourage the highest standards of honor and integrity in all matters of professional and social conduct.
2. To provide the opportunity for students to share their ideas, interests, and concerns of nursing education with other nursing students in this school.
3. Promote an atmosphere of cooperation, understanding, and communication among the students, Faculty, and Administration.
4. Promote interest and participation in professional development.
5. Promote programs and community service opportunities of professional interest and concern.

### **ARTICLE III – Functions**

1. Plan, promote, and coordinate educational, professional, recreational, and community service activities for students.
2. Provide programs and community service opportunities for the students and promote participation by the students.
3. Raise funds as needed for functions of the organization.
4. Provide a channel of communication and cooperation among students, Faculty, and Administration.
5. Promote the image of the students and school in the community.

### **ARTICLE IV – Membership and Dues**

1. The membership shall consist of all students enrolled in Bon Secours Memorial School of Nursing.
2. Annual dues to the organization shall be paid by each student on registration day through tuition fees, designated as “Activities Fees”.
3. Fifty percent of dues are allocated for student activities deemed appropriate by the SGO; twenty-five percent of dues are allocated to the Missions Fund; twenty-five percent of dues are allocated legislative activities.

### **ARTICLE V –Executive Board and Duties**

#### **A. The President**

1. Shall prepare an agenda and preside at all meetings of SGO.
2. Schedule dates with faculty advisors throughout the year for the organization’s meetings and activities.
3. Shall call special meetings as necessary.
4. Attend new student orientations to explain functions of SGO.
5. Serve as a member of the Honor Committee.

#### **B. Secretary**

1. Shall record and file the minutes of all SGO meetings, both General Body and Executive Board.
2. Shall prepare notices of meetings and events.
3. Shall handle all correspondence for the organization.

4. Shall assist with the school newsletter.
5. Attend monthly SGO meetings.

C. Treasurer

1. Shall receive, record, and disburse all funds.
2. Shall keep accurate records of all organization funds and report financial status annually and at each monthly meeting.
3. Attend monthly SGO meetings

D. Ways and Means Chair

1. Shall plan, organize and promote fundraising activities.
2. Shall oversee sales of nursing specialty items and merchandise.
3. Attend monthly SGO meetings.

E. Vice President of Legislation

1. Shall plan and coordinate activities which stimulate interest and involvement in political and civil activities, including the VNA Legislative Day in February.
2. Shall help with yearly progression of executive board by gathering nominations & implementing election procedure.
3. Shall act as liaison to state and national Student Nurses' Association.
4. Attend monthly SGO meetings.

F. Vice President for Social Activities

1. Shall plan and organize "fun" activities to promote community among the students.
2. Shall plan and organize Nurses' Day in April.
3. Attend monthly SGO meetings.

G. Vice President of Community Service

1. Shall plan and organize local outreach projects/activities, including holiday projects.
2. Shall communicate and collaborate with Medical Mission Trip group as needed.
3. Shall attend new student orientations to explain Community Service activities.
4. Attend monthly SGO meetings.

H. Honor Council Chair

1. Shall enforce the Honor System.
2. Shall conduct Honor Council hearings on Honor Code violations according to Honor System by-laws.
3. Shall attend new student orientations to explain Honor System.
4. Attend monthly SGO meetings.

I. Honor Council Representatives/Alternates

1. Shall enforce the Honor System.
2. Shall participate fully in Honor Council hearings according to the Honor System by-laws.
3. Attend monthly SGO meetings.

J. Faculty Advisor(s) to the SGO

1. Shall assist SGO members with planning and activities as needed.
2. Shall attend monthly SGO meetings.

These by-laws have been amended on: \_\_\_\_\_/2008

As approved and signed by the SGO board members:

\_\_\_\_\_, SGO President 2008-2009

\_\_\_\_\_, SGO President 2008-2009

\_\_\_\_\_, SGO Secretary 2008-2009

\_\_\_\_\_, SGO Treasurer 2008-2009

\_\_\_\_\_, SGO Ways & Means Chair 2008-2009

\_\_\_\_\_, SGO VP of Legislation 2008-2009

\_\_\_\_\_, SGO VP of Social Activities 2008-2009

\_\_\_\_\_, SGO VP of Community Service 2008-2009

\_\_\_\_\_, SGO Honor Committee Chair 2008-2009

\_\_\_\_\_, Faculty Advisor to the SGO 2008-2009

Others in attendance on this day (including Honor Council Representatives):

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